

TRANSCRIPT OF PUBLIC RECORD

OF

THE METHUEN SCHOOL COMMITTEE

BUSINESS SESSION

OF

MAY 13, 2013

SUBMITTED FOR THE APPROVAL OF:

THE METHUEN SCHOOL COMMITTEE

AND

THE SUPERINTENDENT OF SCHOOLS

“AN OPEN MEETING ADVANTAGE FOR THE COMMUNITY OF METHUEN”

**RECORDED BY:
DEIDRE RUNGE, PUBLIC RECORDER**

TRANSCRIPT OF PUBLIC RECORD
METHUEN SCHOOL COMMITTEE MEETING
BUSINESS SESSION
MAY 13, 2013

This meeting of the Methuen School Committee was held in the Great Hall of Searles Building, City Hall, and was posted for 6:30 PM.

MEMBERS IN ATTENDANCE:

Mayor Stephen N. Zanni, Chairperson
Ms. Barbara Grondine, Secretary
Ms. Mary Jean Fawcett
Ms. Lynne Hajjar Kumm

MEMBERS NOT IN ATTENDANCE:

Mr. Evan Chaisson, Vice Chairperson
Ms. Deborah R. Quinn

OTHERS IN ATTENDANCE:

Mrs. Judith Scannell, Superintendent of Schools
Dr. Brandi, Kwong, Interim Assistant Superintendent
Mr. Glenn Fratto, Business Administrator
Mr. Brian McGrath, Student Representative
Mrs. Deidre Runge, Public Recorder

1. Call to Order

Mayor Zanni called this meeting to order at 6:30 p.m. with a quorum of members in attendance, and listed above.

a. Flag Salute

Sarah Kraunelis, a 4th grade student at the Comprehensive Grammar School, led the Committee in Opening Exercises of this meeting.

2. Participation by Others

a. SOAR Award

Jayleny Munoz was the recipient of the S.O.A.R. Award at this meeting. The Special Education Department chose Jayleny for this Award.

b. Student

1. Student Advisory Committee-Mattingly Godek talked about the high school activities this spring e.g.; Band Show, Adopt a Parent-Sr. Prom. Brian McGrath updated the Committee also on the Mr. Methuen Night that was being brought back to the high school. The Superintendent asked Brian if he was running. Brian said, no.
2. Relay for Life Presentation – Sarah Thompson, Anna Case and Laura Quinn showed a video presentation of the past Relay's that talked about what it was all about. Ms. Quinn thanked the School Committee for their continued support for

the Relay. Ms. Case also thanked Brian McGrath for his help producing the video.

The mayor asked for a 3 minute recess at 6:45 p.m. to disassemble the presentation 6:48 p.m. the meeting resumed

c. Staff

1. Teacher of the Year Presentations

The Superintendent asked the principals of each school to come up and introduce their teacher of the year and read their essay they wrote to the Superintendent. She told the Committee as always this is a very exciting evening but it was very difficult to choose the recipient of the Methuen /Salem Rotary Club Teacher of the Year. The Superintendent told the Committee that Methuen High School's Melissa Tobin was chosen for that award.

Mr. Reeve introduced the Comprehensive Grammar School's 4th grade teacher, Kelly Sullivan as his teacher of the year.

Mr. Beshara introduced the Marsh Grammar School's 2nd grade teacher, Kathryn Catalano as his teacher of the year.

Mr. Gosselin introduced the Tenney Grammar School's 4th grade teacher, Diana Blanchette as his teacher of the year.

Mr. Miller introduced the Timony Grammar School's 8th grade math teacher, Sarah Peterson as his teacher of the year.

Mr. Giuca introduced the Methuen High School's Melissa Tobin a Science Teacher as the teacher of the year.

The mayor asked for a 2 minute recess at 7:16 p.m.
7:18 p.m. the meeting resumed

d. Public

No Action

3. Approval of Minutes -

Transcript Business/Organizational Session of March 25, 2013

MOTION: Ms. Kumm moved to adopt the Recorded Transcript March 25, 2013 as presented and waived the reading; Ms. Fawcett seconded the motion to approve as presented.

DISCUSSION: None

VOTE: 4-0-0 UNANIMOUSLY APPROVED

4. Staff Reports

a. Superintendent's Monthly Report

Superintendent Scannell told the Committee that the Mayor and herself had recorded a TV show walking through the construction area and narrating the progress of the new high school for the public. They went through the whole building talking about the phases that were complete and the upcoming phase. She told the Committee that they plan on doing another walkthrough the end of August to show parents and students what to expect for the upcoming school year. The Mayor thanked the Superintendent, Margaret Sweeney, secretary and Ian Gosselin, principal of the Tenney Grammar School for the wonderful job they did and the great outpouring at the dedication of the "Bill Blood Gymnasium"

b. Interim Assistant Superintendent's Monthly Report

The Mayor asked Dr. Kwong about the 8th grade assessment they did with TEST WIZ. He asked if the test results were available yet. Dr. Kwong said it was a pilot program with only 7th and 8th grade and it was very successful.

5. Old Business and Other Pending Matters

None

6. New Business

a. School Choice Participation - Approval

The Mayor entertained a motion of NOT to participate in the School Choice Program for 2013-2014

MOTION: Ms. Grondine moved to approve not to participate in the 2013-2014 school year. Ms. Fawcett seconded the motion

VOTE: 4-0-0 UNANIMOUSLY APPROVED

7. FINANCE AND OPERATIONS

a. Expenditure Report - Monthly

Business Administrator Glenn Fratto submitted the Monthly Expenditure Report to the Committee.

DISCUSSION:

No Action

b. Revolving Funds Report – Monthly

Business Administrator Glenn Fratto submitted the Monthly Revolving Report to the Committee.

DISCUSSION:

No Action

c. Grants Report – Monthly

The Grants Department, submitted the Monthly Grants Report to the Committee.

DISCUSSION:

No Action

d. Student Activity Accounts - Monthly

Business Administrator Glenn Fratto submitted the Monthly Student Activity Report to the Committee.

DISCUSSION:

- No Action
- e. **Supervisor of Food Services – Monthly**
Direction of School Nutrition Services, Wayne Vespa submitted the Monthly Food Service Report to the Committee
DISCUSSION:
No Action
 - f. **Supervisor of Custodians and Maintenance – Monthly**
Director of Facilities, Bruce Stella submitted the Monthly Custodians and Maintenance Report to the Committee.
DISCUSSION:
No Action
 - g. **Bid Awards**
No Action
 - h. **Contract Approval**
No Action
 - i. **Budget Transfers**
No Action
8. **Notification of Appointments and Other Personnel Matters**
- a. **Personnel Transactions**
No Action
 - b. **Professional Staff**
No Action
 - c. **Support Staff**
No Action
 - d. **Personnel Matters Requiring Committee Action**
No Action
 - e. **Notification of Vacancy Postings**
No Action
9. **Superintendent's Reports, including Communications & Recommendations on Financial Matters, Old & New Business**
- a. **Transportation Monthly Update**
Mr. Fratto for Mr. Brian Fowler, Supervisor of Transportation and Emergency Management submitted a memo updating the Committee on Monthly Transportation.
No Action
 - b. **Residency Monthly Update**
Ms. Diana Turonis, Attendance Secretary provided the Committee with the Residency Monthly Update Report.
DISCUSSION: The Mayor asked if it was possible to get a breakdown by school of number of students that leave and numbers that come in to the District. The Superintendent said yes.
 - c. **School Resource Officers Monthly Update**
A monthly report was given on each of the schools.

10. Business from the Committee

a. Development of Committee for Laborers' International Local 175 (Technology) Negotiations

The Superintendent told the Committee if they were interested in being part of the negotiation team to please call her secretary.

The Superintendent told the Committee that the Department of Elementary and Secondary Education will be doing their District Review. The Central Office is working diligently to get ready for their visit. The DESE comes every 5 years. They will be set up at the Quinn Building and they will be checking on personnel files, classrooms.... They will visit schools unannounced. If you would like to come and meet the Review Committee they set aside Thursday from 4:30-5:30 p.m.

11. Executive Session

- a. Negotiations**
- b. Litigation**

12. Adjournment

With no further business to discuss at this Business Session, Mayor Zanni entertained a motion to adjourn from the Business Session, at 7:32 p.m

MOTION: Ms. Grondine moved to adjourn the business meeting at 7:32pm.
Ms. Kumm seconded the motion.

VOTE: 4-0-0 UNANIMOUSLY APPROVED

Respectfully submitted,
Deidre Runge, Public Recorder
Methuen Public Schools