

**TRANSCRIPT OF RECORDED MINUTES**

**OF**

**THE METHUEN SCHOOL COMMITTEE**

**BUSINESS SESSION**

**JANUARY 8, 2018**

**SUBMITTED FOR THE APPROVAL OF:**

**THE METHUEN SCHOOL COMMITTEE**

**AND**

**THE SUPERINTENDENT OF SCHOOLS**

**“AN OPEN MEETING ADVANTAGE FOR THE COMMUNITY OF METHUEN”**

**RECORDED BY:**

**DEIDRE RUNGE, PUBLIC RECORDER**

**TRANSCRIPT OF RECORDED MINUTES**  
**METHUEN SCHOOL COMMITTEE MEETING**  
**BUSINESS SESSION**  
**JANUARY 8, 2018**

This Business Session of the Methuen School Committee was held at Methuen High School, Media Center, and was posted to follow the Organizational Meeting posted for 6:30 p.m.

**1. CALL TO ORDER AND ATTENDANCE:**

Mayor James P. Jajuga called the Business Meeting to order at 6:37 p.m. with a quorum of members in attendance, and listed below.

**ROLL CALL**

Mr. Robert F. Vogler (P)  
Dr. Susan M. Nicholson (P)  
Mr. Nicholas DiZoglio (P)  
Ms. Jana DiNatale (P)  
Mr. Dennis D.J. Deeb (P)  
Ms. Jana Zanni Pesce (P)  
Mayor James P. Jajuga, Chairperson (P)

**MEMBERS IN ATTENDANCE:**

Mr. Robert F. Vogler  
Dr. Susan M. Nicholson  
Mr. Nicholas DiZoglio  
Ms. Jana DiNatale  
Mr. Dennis D.J. Deeb  
Ms. Jana Zanni Pesce  
Mayor James P. Jajuga, Chairperson

**OTHERS IN ATTENDANCE:**

Mrs. Judith Scannell, Superintendent of Schools  
Dr. Brandi Kwong, Assistant Superintendent of C.I.A. and Grants  
Mr. Ian Gosselin, Business Administrator  
Ms. Haley Hamilton, Student Representative  
Ms. Deidre Runge, Public Recorder

**a. FLAG SALUTE**

Joey Safi, a fourth grade student at the Marsh Grammar School, led the Committee in Opening Exercises of this meeting.

**2. PARTICIPATION BY OTHERS:**

**a. SOAR Award**

None

**b(1). NESDEC Award Recipients**

Nathan Andrew Bui and Mildred Maria Reyes were awarded this honor.

**b(2). Superintendent's Award Recipients**

Kelsey Perry (Rank #2) and Priyank Patel (Rank #1) received these awards.

**c. STAFF**

NONE

**d. PUBLIC**

Relay for Life representatives came and updated the new Committee on their event and invited all to their Kickoff.

**(1) Tribute to the Medungo Family**

Mr. Dean Brouder and SADD Representatives honored the Medungo Family for their \$6,400 in donations to the SADD Program over the years.

The Mayor called for a 3 minute recess at 7:28. Back in session at 7:33

**3. APPROVAL OF TRANSCRIPT OF RECORDED MINUTES OF DECEMBER 11, 2017**

**MOTION:** Mr. Vogler moved to adopt the Transcript of Recorded Minutes of December 11, 2017 as presented and waived the reading;  
Ms. DiNatale seconded the motion to approve as presented.

**DISCUSSION:** None

**VOTE:** 4-0-3 APPROVED (All 7 voted but 3 members were new to the Committee and should of voted present)

**4. STAFF REPORTS:**

**a. Superintendent's Monthly Report**

Superintendent – Updated the Committee of all the upcoming events.

**b. Instructional Technology Monthly Report**

None

**c. Facilities and Grounds Monthly Update**

None

**d. Physical Education, Health, F.C.S. & Wellness Monthly Update**

None

**e. Residency Monthly Update**

The Superintendent pointed out to the Committee the number of students coming in and going out of the system monthly.

**f. School Resource Officers Monthly Update**

None

**g. Student Services Updates**

**1. Homeless Update**

None

**2. PreK Numbers**

None

**3. Out of District Update**

None

**4. Medicaid Update**

Mr. Vogler asked for an update and Ms. Bozek said she would request one from Mr. Thomas Kelley the City Auditor.

**5. OLD BUSINESS AND OTHER PENDING MATTERS**

None

**6. NEW BUSINESS**

None

**7. FINANCE AND OPERATIONS:**

**a. Expenditure Report - Monthly**

None

**b. Revolving Funds Report – Monthly**

Mr. Vogler – I see that the Adult Education money that we haven't added or decreased from in the last 2 years. There is \$4,600 that I would like to see it used for maybe an Adult Ed class i.e. technology. I would like the Superintendent to talk to Mr. Lussier and see if maybe we can offer three 2 hr sessions and pay for it with this money. I would like to reach out to the community and offer these kinds of Adult Ed classes.

**1. Methuen High School Auditorium - Update**

**c. Grants Report - Monthly**

None

**d. Student Activity Accounts - Monthly**

None

**e. Food Services – Monthly**

None

**f. Bid Awards**

None

**g. Contract Approval**

None

**h. Budget Transfers**

None

**8. NOTIFICATION OF APPOINTMENTS AND OTHER PERSONNEL MATTERS:**

**a. Personnel Transactions**

None

**b. Professional Staff**

None

**c. Support Staff**

None

**d. Personnel Matters Requiring Committee Action.**

**(1) Full Time Program Nurse – Approval**

**MOTION:** Mr. DiZoglio motioned to remove this item from the agenda  
Mr. Vogler seconded the motion

**DISCUSSION:** Mr. Deeb – Why do we want this item removed?  
Superintendent - The family we needed this position for called late this afternoon and said they were moving.

**VOTE:** 7-0-0 Approved

**e. Notification of Vacancy Postings**

None

**9. BUSINESS FROM THE COMMITTEE**

**a. Merrimack Valley Association of School Committees, January 27, 2018 1-3pm, Dracut High School – Discussion requested by Committee Member Vogler**

Mr. Vogler – In an effort to revive the Merrimack Valley Association of School Committee’s MVASC that was once made of 20 School Committees in the surrounding area, a meeting has been planned. On the Agenda will be chargebacks and Medicaid. If 4 of us attend it needs to be posted.

Superintendent – We will investigate if it needs to be posted.

Mr. Deeb – I would like clarification from the Attorney on Public Events and if we need to post.

6 members showed interest in attending.

**b. Gate Income and Fundraising Programs Report from the Athletic Director – requested by committee Member Vogler**

Mr. Vogler – I asked for this report to express my concern that the Andover football game ticket money, 30% of the cost went to 5 Police and Fire officers, the Lawrence game 40% for 5 police at and 30% when Lowell came here. Why do we have 5 police officers at football games? What do we have to do to have only 3 policemen and administrators at a game? I want the Athletic Director, Superintendent and the Mayor to meet with the police department to come up with a reasonable plan.

Mayor – I believe we will have this discussion and hopefully come up with a favorable plan.

Ms. DiNatale – I am glad to see we will have this meeting with the Chief. I would also like to see the costs for clubs and activities at each of the schools and how many students are involved so I can look at this during the budget discussions.

Mr. DiZoglio – I get aggravated at events seeing the A.D. and the Principal collecting balls and asking kids to stop running around. I would like to see a “non standing area”

Mayor – I think appropriate signage gives law enforcement and school folks a little more teeth.

Superintendent – This is a gray area for the A.D., Principal and myself. We have younger unsupervised kids dropped off. We do not have an answer to this. We have a better handle on the high school students.

**\*ADJOURNMENT:**

With no further business to discuss at this Business Session, Mayor Jajuga entertained a motion to conclude the Business Session for the evening at 7:58 pm.

**MOTION:** Mr. Vogler moved to adjourn the Business Session at 7:58 pm.

Ms. DiNatale seconded the motion

**VOTE:** 7-0-0 UNANIMOUSLY APPROVED

Respectfully submitted,  
**Deidre Runge, Public Recorder**  
**Methuen Public Schools**