

TRANSCRIPT OF PUBLIC RECORD

OF

THE METHUEN SCHOOL COMMITTEE

BUSINESS SESSION

OF

NOVEMBER 13, 2012

SUBMITTED FOR THE APPROVAL OF:

THE METHUEN SCHOOL COMMITTEE

AND

THE SUPERINTENDENT OF SCHOOLS

“AN OPEN MEETING ADVANTAGE FOR THE COMMUNITY OF METHUEN”

**RECORDED BY:
DEIDRE RUNGE, PUBLIC RECORDER
TRANSCRIPT OF PUBLIC RECORD**

METHUEN SCHOOL COMMITTEE MEETING
BUSINESS SESSION
November 13, 2012

This meeting of the Methuen School Committee was held in the Great Hall at the Searles Building, City Hall, and was posted for 7:00 PM.

MEMBERS IN ATTENDANCE:

Mayor Stephen N. Zanni, Chairperson
Ms. Barbara Grondine, Secretary
Ms. Mary Jean Fawcett
Mr. Mark Graziano
Ms. Lynne Hajjar Kumm

OTHERS IN ATTENDANCE:

Mrs. Judith Scannell, Superintendent of Schools
Dr. Brandi Kwong, Interim Assistant Superintendent of Schools
Mr. Glenn Fratto, Business Administrator
Mr. Brian McGrath, Student Representative
Ms. Deidre Runge, Public Recorder

1. *CALL TO ORDER AND ATTENDANCE:

Mayor Zanni called this meeting to order at 7:00 p.m. with a quorum of members in attendance, as listed above. Evan Chaisson and Deborah Quinn were absent from the meeting. The Mayor entertained a motion to accept the agenda as presented.

MOTION: Ms. Grondine moved to accept the agenda as presented.
Ms. Kumm seconded the motion
DISCUSSION: None
VOTE: 5-0-0 UNANIMOUSLY ACCEPTED

a. Flag Salute

Nicholas Gearin, a fourth grade student at the Tenney Grammar School, led the Committee in Opening Exercises of this meeting.

2. PARTICIPATION BY OTHERS

a. SOAR Award

Ian McCrillis was the recipient of the S.O.A.R. Award at this meeting. The Mathematics Department chose Anthony for this Award.

b. Student Advisory Committee

1. Mattingly Godek updated the Committee on H.S. Sports
2. Anthony Nguyen talked about the Exchange Program
3. Sydney Littlefield spoke about the H.S. Band and how they won the gold medal at the state finals. She also talked about the various fundraisers raising money for Allie Hawkes.

c. Staff

No Action

d. Public Participation
No Action

3. APPROVAL OF SCHOOL COMMITTEE MEETING TRANSCRIPTS OF 9/24/12 and 10/9/12

MOTION: Ms. Grondine moved to adopt all the Recorded Transcripts of 9/24/12 as presented and waived the reading.
Mr. Graziano seconded the motion to approve as presented.
DISCUSSION: None
VOTE: 5-0-0 UNANIMOUSLY ACCEPTED

MOTION: Ms. Grondine moved to adopt all the Recorded Transcripts of 10/9/12 as presented and waived the reading.
Mr. Graziano seconded the motion to approve as presented.
DISCUSSION: None
VOTE: 5-0-0 UNANIMOUSLY ACCEPTED

4. STAFF REPORTS:

a. Superintendents Monthly Report

The Superintendent updated the Committee on the following:

- High school renovation - She told them the steel was going up quickly right now and how exciting it was to see. The Mayor said there will be invitations going out for a Topping Off event to celebrate the final piece of steel.
- The Superintendent mentioned the success of Technology Night and all the positive comments she was hearing.
- She told the Committee that Methuen was showcased in the Gateway Project as a role model for other communities. Ms. Tobin took the lead on this.
- The Administrators presented to the 8th graders what's going on at the 9th grade campus. The Administrators also will be going to each of the schools and talking about what the high school has to offer.

5. OLD BUSINESS AND OTHER PENDING MATTERS

a. Revised and Readopted - BE – School Committee Meetings – Second Reading

MOTION: Ms. Grondine motioned to approve the second read
Mr. Graziano seconded the motion
DISCUSSION: The Mayor
VOTE: 5-0-0 UNANIMOUSLY ACCEPTED

6. NEW BUSINESS

None

7. FINANCE AND OPERATIONS

a. Expenditure Report - Monthly

Business Administrator Glenn Fratto submitted the Monthly Expenditure Report to the Committee.

DISCUSSION: Ms. Kumm asked if there was an update on chargebacks. The Mayor said a week ago the Superintendent and I met with others and we are close. We need one more meeting and we will put it together for you. What will happen is we will have a written agreement with the Mayor and Superintendent.

No Action

b. Revolving Funds Report – Monthly

Business Administrator Glenn Fratto submitted the Monthly Revolving Report to the Committee.

DISCUSSION: Mr. Graziano asked about the 22,000 deficit in the ice rink and who eats those costs if not recovered. Mr. Fratto said this wouldn't happen we have encumbered payroll and haven't started billing yet.

No Action

c. Grants Report – Monthly

Lyn Griffin, submitted the Monthly Grants Report to the Committee.

DISCUSSION: Ms. Fawcett is excited to see the Gateway Cities Grant in process. She asked if the 21st Century was cut some. The Superintendent said yes and explained that we had gotten a heads up that it was being cut across the state. Ms. Kumm asked if we can turn it into a fee based. The Superintendent said that Dr. Kwong is taking the lead on this and yes sustainability is what this grant is all about.

No Action

d. Student Activity Accounts - Monthly

Business Administrator Glenn Fratto submitted the Monthly Student Activity Report to the Committee.

No Action

e. Supervisor of Food Services – Monthly

Direction of School Nutrition Services, Wayne Vespa submitted the Monthly Food Service Report to the Committee

No Action

f. Supervisor of Custodians and Maintenance – Monthly

Director of Facilities, Bruce Stella submitted the Monthly Custodians and Maintenance Report to the Committee.

No Action

g. Bid Awards

No Action

h. Contract Approval

1. Snowplowing/Removal Services for FY'13 – Approval

MOTION: Mr. Graziano motioned to approve the contract for Frank Delucia and Sons

Ms. Grondine seconded the motion

DISCUSSION: None

VOTE: 5-0-0 UNANIMOUSLY ACCEPTED

i. Budget Transfers

No Action

8. NOTIFICATION OF APPOINTMENTS AND OTHER PERSONNEL MATTERS:

- a. Personnel Transactions
No Action
- b. Professional Staff
No Action
- c. Support Staff
No Action
- d. Personnel Matters Requiring Committee Action
No Action
- e. Notification of Vacancy Postings
No Action Needed

9. SUPERINTENDENT'S REPORTS, including Communications and Recommendations on Financial Matters, Old and New Business

a. Transportation Monthly Update

Mr. Fratto submitted a report to the Committee.

DISCUSSION: Ms. Kumm asked why videos were only at 65%. Mr. Fratto said the problem is there is no warning light on the cameras so you don't know when they are broken. They find out when we ask for a video and they don't have one. As soon as they see this they repair it.

No Action

b. Residency Monthly Update

Mrs. Turonis submitted a report to the Committee.

DISCUSSION: Ms. Fawcett said seeing each month how many students move out of the district that it would be nice to know how many students move back in.

No Action

c. School Resource Officers Monthly Update

The Principals submitted their monthly reports to the Committee.

DISCUSSION: Ms. Kumm asked why the report mentioned to see attached list when she did not see one. The Superintendent explained when it was first presented they gave a curriculum guideline out with the report. She told the Committee she would provide it to them since this is a new Committee and she would change the wording.

No Action

10. BUSINESS FROM THE COMMITTEE

11. EXECUTIVE SESSIONS OF THE COMMITTEE:

- a. Negotiations
- b. Litigation

12. ADJOURNMENT

With no further business to discuss at this Business Session, Mayor Zanni entertained a motion to assemble into an Executive Session of the Committee at 7:40 PM, thus concluding this Business Session for the evening.

MOTION: Ms. Grondine moved to adjourn this Business Session at 7:40PM,
Ms. Quinn seconded.

VOTE: 5-0-0 UNANIMOUSLY APPROVED

Respectfully submitted,
Deidre Runge, Public Recorder
Methuen Public Schools