

TRANSCRIPT OF RECORDED MINUTES

OF

THE METHUEN SCHOOL COMMITTEE

BUSINESS SESSION

FEBRUARY 10, 2020

SUBMITTED FOR THE APPROVAL OF:

THE METHUEN SCHOOL COMMITTEE

AND

THE SUPERINTENDENT OF SCHOOLS

“AN OPEN MEETING ADVANTAGE FOR THE COMMUNITY OF METHUEN”

RECORDED BY:

DEIDRE RUNGE, PUBLIC RECORDER

TRANSCRIPT OF RECORDED MINUTES
METHUEN SCHOOL COMMITTEE MEETING
ORGANIZATIONAL / BUSINESS SESSION
FEBRUARY 10, 2020

This Business Session of the Methuen School Committee was held at Methuen High School, Media Center, and was posted for 6:30 p.m.

1. CALL TO ORDER AND ATTENDANCE:

Mayor Perry called the Organizational/Business Meeting to order at 6:30 p.m. with a quorum of members in attendance, and listed below.

ROLL CALL

Ryan DiZoglio (P)
Karen Hallbauer (P)
Jessica MacLeod (NP)
Susan M. Nicholson (P)
Louann Santos (NP)
Jana Zanni Pesce (P)
Mayor Neil P. Perry, Chairperson (P)

MEMBERS IN ATTENDANCE:

Ryan DiZoglio
Karen Hallbauer
Susan M. Nicholson
Jana Zanni Pesce
Mayor Neil P. Perry, Chairperson

MEMBERS NOT IN ATTENDANCE:

Jessica MacLeod
Louann Santos

OTHERS IN ATTENDANCE:

Brandi Kwong, Superintendent of Schools
Eric McGee – Assistant Superintendent
Ian Gosselin, Business Administrator
Edward Lussier, Director of Instructional Technology
Richard Barden, MHS Principal
Deidre Runge, Public Recorder

Acceptance of the Agenda

MOTION: Member Pesce motioned to amend the agenda to add:
7a(1f) Budget transfer 63,516.00 from Professional salaries to
secretarial salaries.

VOTE: Seconded by Member Hallbauer
5-0-0 APPROVED

MOTION: Member Nicholson motioned to accept the agenda as amended
Seconded by Member Pesce
VOTE: 5-0-0 APPROVED

1a Flag Salute

Samantha Chalupa, a fourth grade student at the Timony Grammar School, led the Committee in Opening Exercises of this meeting.

2. PARTICIPATION BY OTHERS

- a. SOAR Award (Fine Arts)
 - (2a1) Alyssa Fluet was the recipient of the S.O.A.R. Award at this meeting. The Performing Arts Department chose Alyssa for this Award.
 - (2a1) Eva D'Oleo Pena was the recipient of the S.O.A.R. Award at this meeting. The Visual Arts Department chose Eva for this Award.
 - (2a2) New England School Development Council Award for Academic Growth and Student Leadership in Learning, Recognitions – Guidance Counselors introduced to the Committee and read a brief write up on Eren Gulbas & Adiamis Ramos-Delgado
 - (2a3) Massachusetts Association of School Superintendents Certificate of Academic Excellence, Recognitions – Guidance Counselors introduced to the Committee And read a brief write up on Sarah Carter and Eva Schneider
 - (2a4) Student Advisory Committee was in attendance updating the Committee, Ranely Henriquez on Poetry Out Loud, Rachely Henriquez on the Science Fair, Marileigh on Generation Citizen and Ella Campbell on the Quinceañera Ball
- b. Public Participation – Renee Czyzewski, 145 Tyler St. – Marsh parent re: bus concerns.

3. Approval of Minutes

MOTION: Member Hallbauer motioned to approve the minutes of November 12, 2019
Member DiZoglio seconded the motion
VOTE: 5-0-0 APPROVED
MOTION: Member Pesce motioned to approve the minutes of November 26, 2019
Member DiZoglio seconded the motion
VOTE: 5-0-0 APPROVED
MOTION: Member Pesce motioned to approve the minutes of December 9, 2019
Member Nicholson seconded the motion
VOTE: 5-0-0 APPROVED

RECESS for 5 minutes at 7:09 p.m. to clear the room
Back in session at 7:15 p.m.

4. Staff Reports

- a. Superintendent's Monthly Report
Mayor – Can you give an update on the 150 letters sent out to the 10th grade.

- Mr. Lussier – We are still chasing 75 of them.
- b. Assistant Superintendent Report
 - Mayor – I would like to see timetables.
 - Dr. McGee – I can incorporate that into the report for you.
- c. School Resource Officers Monthly Update
 - None

5. Old Business and Other Pending Matters

- a. Mass Nurses Association - Ratification

MOTION: Member Nicholson motioned to approve the Nurse’s Contract
 Member Hallbauer seconded the motion

DISCUSSION: NONE

ROLL CALL

- Ryan DiZoglio (Y)
- Karen Hallbauer (Y)
- Jessica MacLeod (NP)
- Susan M. Nicholson (Y)
- Louann Santos (NP)
- Jana Zanni Pesce (Y)
- Mayor Neil P. Perry, Chairperson (Y)

VOTE: 5-0-0 UNANIMOUSLY APPROVED

6. New Business

- a. Program of Studies - Approval

MOTION: Member DiZoglio motioned to approve
 Member Pesce seconded the motion

DISCUSSION: Superintendent Kwong asked Mr. Barden to come to the podium.
 She also noted to the Committee that there was no new staffing needs for the Program of Study changes.

Member Pesce – I see progress reports are missing.

Mr. Barden – It is all on Infinite Campus so ½ way through the term we remind parents to look at their child’s progress.

Mayor asked for struggling students if the Committee could get a data analytics on those parents checking in.

VOTE: 5-0-0 UNANIMOUSLY APPROVED

- b. Revise & Readopt Policy #BDE Subcommittees of the School Committee-1st Reading

MOTION: Member DiZoglio motioned to approve
 Member Pesce seconded the motion

DISCUSSION: After a discussion the Committee decided to table the motion to

MOTION: Member Pesce motioned to TABLE
 Member Hallbauer seconded the motion

VOTE: 5-0-0 UNANIMOUSLY APPROVED

c. Unit D, Methuen Educational Secretaries – Ratification

MOTION: Member Hallbauer motioned to approve Unit D Contract
Member Pesce seconded the motion

ROLL CALL

Ryan DiZoglio (Y)
Karen Hallbauer (Y)
Jessica MacLeod (NP)
Susan M. Nicholson (Y)
Louann Santos (NP)
Jana Zanni Pesce (Y)
Mayor Neil P. Perry, Chairperson (Y)

VOTE: 5-0-0 UNANIMOUSLY APPROVED

d. Request for New Positions - Approval

MOTION: Member Pesce motioned to approve
Member Nicholson seconded the motion

DISCUSSION: The Superintendent explained the need for the 3 different positions

The Mayor asked for a Motion to Amend the motion to have three separate votes:

MOTION: Member Nicholson motioned to amend the motion to have three separate votes

Member Pesce seconded the motion

VOTE: 5-0-0 UNANIMOUSLY APPROVED

MOTION: Mayor - to approve the eleven (11) program assistant positions

VOTE: 5-0-0 UNANIMOUSLY APPROVED

MOTION: Mayor - to approve the Assistant Systems Administrator

VOTE: 5-0-0 UNANIMOUSLY APPROVED

MOTION: Mayor to approve the school courier

ROLL CALL

Ryan DiZoglio (N)
Karen Hallbauer (Y)
Jessica MacLeod (NP)
Susan M. Nicholson (Y)
Louann Santos (NP)
Jana Zanni Pesce (N)
Mayor Neil P. Perry, Chairperson (N)

VOTE: 2-3-0 Motion FAILED

7. Finance and Operations

a. Expenditure Report – Monthly - None

1. Transfer of Funds – Approvals

1a – \$4,480.00 from Professional Salaries to Other Salaries

MOTION: Member Nicholson motioned to approve

Member Pesce seconded the motion

VOTE: 5-0-0 UNANIMOUSLY APPROVED

1b – \$3,500.00 from Professional Salaries to Contractual

MOTION: Member Nicholson motioned to approve

Member DiZoglio seconded the motion

VOTE: 5-0-0 UNANIMOUSLY APPROVED

1c – \$18,422.68 from Professional Salaries to Supplies

MOTION: Member Nicholson motioned to approve

Member Pesce seconded the motion

VOTE: 5-0-0 UNANIMOUSLY APPROVED

1d – \$150,000.00 from Professional Salaries to Contracted Services

MOTION: Member Nicholson motioned to approve

Member Hallbauer seconded the motion

VOTE: 5-0-0 UNANIMOUSLY APPROVED

1e – \$130,402.48 changed due to Courier not being approved to \$111, 855.28 from Professional Salaries to Other Salaries

MOTION: Member Nicholson motioned to approve \$111,855.28 from professional to other salaries.

Member Pesce seconded the motion

VOTE: 5-0-0 UNANIMOUSLY APPROVED

1f – Budget transfer 63,516.00 from Professional salaries to secretarial salaries

MOTION: Member Nicholson motioned to approve

Member Pesce seconded the motion

VOTE: 5-0-0 UNANIMOUSLY APPROVED

b. Revolving Funds Report – Monthly - None

c. Grants Report – Monthly - None

d. Student Activity Accounts – Monthly - None

e. Food Services – Monthly

Member Pesce – It looks like significant progress has been made in contacting families

Mr. Gosselin – Schools are really in a good place right now

8. Notification of Appointments and Other Personnel Matters

a. Personnel Transactions – None

- b. Notification of Vacancy Postings – None
- c. Personnel Matters Requiring Committee Action
 - 1. Change of Job Title/Description - Approval

MOTION: Member Pesce motioned to approve
Member Nicholson seconded the motion

DISCUSSION: Mr. Lussier told the Committee his request to change the title was because 10 years ago that was the job description. They have nothing to do with the network anymore and technically are technician’s assisting staff

VOTE: 5-0-0 UNANIMOUSLY APPROVED

9. BUSINESS FROM THE COMMITTEE

- a. Appointment of Chairperson to the Residency Check Sub Committee by the Mayor

MOTION: Member Nicholson motioned to TABLE since Policy BDE has been tabled

Member Hallbauer seconded the motion

VOTE: 5-0-0 UNANIMOUSLY APPROVED

- b. Residency Check Sub Committee Update

Member DiZoglio – The Committee has established goals and talked with Mr. Lussier and staff about the process. Our next meeting we will be looking at policies from other districts and our own policy.

- c. Create a School Committee Policy Review Sub-Committee as req. by Member Hallbaeur
Mayor

MOTION: Member Hallbauer motioned to TABLE since Policy BDE has been tabled

Member Nicholson seconded the motion

VOTE: 5-0-0 UNANIMOUSLY APPROVED

- d.. Other Business from the Committee

NONE

ADJOURNMENT:

Mayor Perry entertained a motion to adjourn the Business Meeting for the evening at 8:55 pm

MOTION: Member Pesce motion to adjourn the meeting at 7:40 pm
Member Nicholson seconded the motion

VOTE: 5-0-0 APPROVED

Respectfully submitted,
Deidre Runge, Public Recorder
Methuen Public Schools