

**METHUEN PUBLIC SCHOOLS**  
**Central Administration Building**  
**AGENDA**  
**School Committee Meeting**  
**PLEASE NOTE CHANGE OF VENUE**

**Tuesday, November 13, 2018**  
**Time: 6:30 p.m.**

**Searle's Building**  
**Great Hall**

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**Roll Call - Attendance**

**Acceptance of the Agenda**

**1. Call to Order**

- a. Flag Salute

**2. Participation by Others**

- a. SOAR Award (Mathematics)
- b. Student
  - 1. Sara Fragione (Eagle Tribune-Moynihan Scholar Athlete Award Winner) Recognition
  - 2. Student Advisory Council
- c. Public
  - Relay for Life

**3. Approval of Minutes**

- a. August 30, September 10, and September 24, 2018
- b. Declassification of Executive Session Minutes August 30, 2018 – Tabled 10/9/18

**4. Staff Reports**

- a. Superintendent's Monthly Report
- b. School Resource Officers Monthly Update

**5. Old Business and Other Pending Matters**

- a. School Improvement Plans

**6. New Business**

- a. Before and After School Expanded Program - Approval
- b. Nurse Procedure/Policy Discussion
- c. Newly Adopted S.C. Policy – Public Records Request - Approval
- d. Substitute Pay Increase – Approval

**7. Finance and Operations**

- a. Expenditure Report – Monthly
- b. Revolving Funds Report – Monthly
- c. Grants Report – Monthly
- d. Student Activity Accounts – Monthly
- e. Food Services – Monthly

**8. Notification of Appointments and Other Personnel Matters**

- a. Personnel Transactions
- b. Appointments
- c. Notification of Vacancy Postings

**9. Business from the Committee**

- a. To institute a hiring freeze on any and all positions and contract extensions/renewals in the Methuen Public Schools until further notice or except by a vote of the School Committee as requested by Committee Member Deeb
- b. Focus on the Needs of all Students in the Classroom - Discussion as requested by Committee Member DiNatale
- c. School Committee Meeting Time/Student Concerns as requested by Mayor Jajuga
- d. Residency Sub-Committee Update
- d. Budget (FY'20) Sub-Committee Update

**11. Adjournment**

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**FUTURE DATES**

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|--|-------------------|--|
| Monday   | December 10, 2018 | School Committee Business Meeting          |
| <i>(snow date, Wednesday, December 12, 2018)</i> |                   | 6:30 p.m., Methuen High School, Media Ctr. |

|   |                  |   |
|---|------------------|---|
| Monday  | January 14, 2018 | School Committee Reorganization Meeting   |
| <i>(snow date, Wednesday, January 16, 2018)</i> |                  | Followed by School Committee Business Meeting<br>6:30 p.m., Methuen High School, Media Ctr. |

**GUIDELINES FOR PUBLIC COMMENT**

*Here are the general rules for the Committee's Public Comment period:*

1. Public Comment shall generally follow the opening of the meeting. The committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
2. Any citizen wishing to speak before the Committee shall identify him/herself by name and address and shall speak for no longer than 5 minutes (per S.C. Policy BEDH). No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
3. Individuals may address topics on the agenda, items specified for Public Comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for Public Comment.
4. Any Committee member may direct questions to the speaker through the Chair in order to clarify comments of the speaker.
5. A group of citizens appearing at a meeting to express favor for or opposition to a particular agenda item should designate one member of the group as spokesperson to be heard on the topic. Other members of the group may be heard if they feel that they can contribute additional information regarding the topic.
6. Public Comment is not a discussion, debate, or dialogue between citizens and the Committee. It is a citizen's opportunity to express his/her opinion on issues of School Committee business. The Committee and/or administrator's may not be prepared to directly respond to citizen questions posed in this forum but the Chair may request that citizens put the question in writing to the appropriate person or body so that the matter is given the proper consideration.