

**METHUEN PUBLIC SCHOOLS**  
**Central Administration Building**  
**AGENDA**  
**School Committee Meeting**

**NEW LOCATION**

**NEW LOCATION**

**Monday, December 14, 2015**

**Time: 6:30 p.m.**

**Methuen High School**  
**Media Center**

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- 1. Call to Order and Attendance**
    - a. Flag Salute
  - 2. Participation by Others**
    - a. SOAR Award
    - b. Students
      - (1) 4<sup>th</sup> Annual Veterans Day Poster Contest Winners
      - (2) Superintendent's Certificate of Academic Excellence Recipients
      - (3) Student Advisory Committee
    - c. Public
    - d. Staff
  - 3. Approval of Minutes**
  - 4. Staff Reports**
    - a. Superintendent's Monthly Report
    - b. Instructional Technology Monthly Report
    - c. Facilities and Grounds Monthly Update
    - d. Physical Education, Health, F.C.S. & Wellness Monthly Update
    - e. Residency Monthly Update
    - f. School Resource Officers Monthly Update
  - 5. Old Business and Other Pending Matters**
    - a. Revise & Readopt S.C. Policy #JKAA-Physical Restraint Policy & Procedures-Second Reading
  - 6. New Business**
    - a. Revise & Readopt S.C. Policy #IFAB-MPS Selection Policy for Media Resources and Materials – First Reading
    - b. Spring Testing Update
    - c. Accountability Update
  - 7. Finance and Operations**
    - a. Expenditure Report – Monthly
    - b. Revolving Funds Report – Monthly  
(Methuen High School Auditorium – Update)
    - c. Grants Report - Monthly
    - d. Student Activity Accounts – Monthly
    - e. Food Services – Monthly
    - f. Bid Awards
      - (1) Snowplowing/Removal Services for FY'16 - Approval
    - g. Contract Approval
    - h. Budget Transfers
  - 8. Notification of Appointments and Other Personnel Matters**
    - a. Personnel Transactions
    - b. Professional Staff

**8. Notification of Appointments and Other Personnel Matters (continued)**

- c. Support Staff
- d. Personnel Matters Requiring Committee Action
  - (1) Appointment of a School Committee Member to Fill a Vacancy - Approval
- e. Notification of Vacancy Postings

**9. Superintendent's Reports, including Communications and Recommendations on Financial Matters, Old and New Business**

**10. Business from the Committee**

- a. Building Committee Update by S.C. and Bldg Committee Member Vogler
- b. Chargebacks by S.C. Member Fawcett
- c. S.C. Policy Review Sub-Committee Update by S.C. Member Deeb

**11. Executive Session**

- a. Negotiations
- b. Litigation

**12. Adjournment**

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**FUTURE DATES**

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|--------|------------------|---|
| Monday | January 11, 2016 | School Committee Organizational Meeting<br>Business Meeting immediately following<br>6:30 p.m., Methuen High School, Media Ctr. |
| Monday | January 25, 2016 | School Committee Workshop<br>6:30 p.m., Timony Grammar School   |
| Monday | February 8, 2016 | School Committee Business Meeting<br>6:30 p.m., Methuen High School, Media Ctr.   |

**GUIDELINES FOR PUBLIC COMMENT**

*Here are the general rules for the Committee's Public Comment period:*

1. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
2. Any citizen wishing to speak before the Committee shall identify him/herself by name and address and shall speak for no longer than 5 minutes (per S.C. Policy BEDH). . No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
3. Individuals may address topics on the agenda, items specified for Public Comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for Public Comment.
4. Any Committee member may direct questions to the speaker through the Chair in order to clarify comments of the speaker.
5. A group of citizens appearing at a meeting to express favor for or opposition to a particular agenda item should designate one member of the group as spokesperson to be heard on the topic. Other members of the group may be heard if they feel that they can contribute additional information regarding the topic.
6. Public Comment is not a discussion, debate, or dialogue between citizens and the Committee. It is a citizen's opportunity to express his/her opinion on issues of School Committee business. The Committee and/or administrator's may not be prepared to directly respond to citizen questions posed in this forum but the Chair may request that citizens put the question in writing to the appropriate person or body so that the matter is given the proper consideration.